



PANSKURA BANAMALI COLLEGE (AUTONOMOUS)

P.O-PANSKURA R.S, DIST-PURBA MEDINIPUR

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RULES AND REGULATIONS FOR THE BOARDERS

Panskura Banamali College has a huge hostel with a stately south-facing structure with an accommodation for 75 boarders (**UG & PG** male students). A spacious dining hall and marble and tiled toilets, urinals for its sanitation. Applications through online are invited and then considered by the hostel committee constituted as per government rules. Admissions remain valid for one academic session from July to June each year. Session charges have to be paid during admission and renewal (if allowed) of admission each year.

RULES AND REGULATIONS

1. All fess (admission, monthly seat rent, session charges, establishment, electricity charges and other service charges) are realized through online only.
2. No meeting of the boarders shall be held without prior permission of the hostel superintendent.
3. Detained or plucked students are not usually eligible for re-admission to the hostel
4. Boarders have to clear all dues for the whole of the current session before end semester examination. Late fines will be imposed on the defaulters.
5. Boarders have to pay their mess charges in due time as fixed by the mess committee from time to time. Otherwise they will have pay fines. No boarder is allowed to take meals from outside.
6. No furniture shall be removed from one place to another.
7. Ragging is strictly prohibited. If any case found within the hostel, the legal action will be taken by the authority as per UGC norms.
8. No boarder shall use any electrical devices like the heater, radio, tape-recorder, iron etc. any such use is subject to heavy fines.
9. Rooms, veranda, corridors, toilets, urinals are to be kept clean and pieces of torn paper or cloths are to put into the dust-bin
10. No boarder will be allowed to stay in the hostel during the vacation



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11. Continuing boarders failing in their previous semester exam will have to pay their seat rent, electricity charges (up to the month of the publication of result) along with the session charge.
12. A boarder may leave the hostel in the middle of the session on taking necessary clearance from the superintendent.
13. Matters relating to internal discipline will be decided by the superintendent under any emergency in consultation with the principle of the college.
14. No boarder will be allowed to enter the hostel after 07:00 p.m. (may be extended with the prior permission of the hostel superintendent) & to leave it before 6.00 a.m.
15. Boarders must stay in their room during study hours.
16. Boarders must record their arrival and departure from hostel in the register.
17. Boarders shall not use the services of the hostel cooking staff except on permission from the superintendent.
18. Boarders must attend their classes regularly otherwise they will be heavily fined.
19. No boarders will be allowed to go out for taking private coaching without the superintendent's permission.
20. Visitors will not be allowed into the boarder's room. They will have to wait in the visitors' room. No female visitors except one's mother will be allowed even in the visitor's room.
21. All lights and fans must be switched off during the boarders' absences.
22. Respective rooms must be locked during the boarders' absence and class time.
23. **Mess Committee:** The function of the Mess shall be supervised and carried out by the *Mess Committee* consisting of the following members:
 - a) 2 Teachers
 - b) 1 Hostel Staff
 - c) 2 Hostel committee members from the 2nd year and 3rd year /UG/PG boarders and one prefect will be elected annually in last week of September every year. They will function on the 1st October.
24. Two managers will be elected every month for running the mess. Accounts have to be properly maintained and submitted by them within the first four days every month before mess committee for approval. Defalcation or theft or misuse of money is strictly prohibited and punishable.
25. Visitor includes only guardian and local guardians.



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26. Time Table: *Morning:* Get up-5.30am, Prayer-6.00am, study-6:15-8:30 am, Bath-8.30am, Lunch-9.00am to 10.15am.

Evening: Prayer-6.30pm, Study-6:45-9pm, Dinner-9.00pm to 10.15pm, Bed Time-11.00pm.

27. Total no of meal will be counted according to prayer attendance.

28. Boarders who do not qualify the minimum class attendance of 75% in any semester are not permitted to continue in the hostel from the following semester. Year lag candidate or whose name has been removed from the Rolls of the Institute is not permitted to continue his boarder ship.

32. In the Hostel premises the following acts are strictly prohibited:

•Smoking, consumption of alcohol & drugs, gambling, intimidation or violence, willful damage to property, entering the hostel premises in an intoxicated state, using abusive languages, employing unauthorized persons for personal work such as washing clothes, repair of hostel property, etc., cooking in the room or on the hostel premises, using motor vehicles of any kind.

33. Without prior permission by the superintendent no guest will be allowed to stay overnight in the boarders room. If found the host will be heavy fined.

34. Boarders must leave the hostel within 48 hours after the end of their University/College examinations.

35. Accommodation shall be granted to the basis of two factors.

a) Distance from the college b) Marks Obtained in last examination/Merit point

By Order
Provost, Hostel.